

# Adventist HealthCare Fieldhouse Meeting Room Rental Agreement

The Adventist HealthCare Fieldhouse has established the following reopening plan as part of our overall COVID reopening plan. The Adventist HealthCare Fieldhouse will make available court space for small group trainings, practices, or games. The following rules and procedures will apply

- Facility Use will be by court rentals only. Only full court rentals will be permitted, half courts will not be available. No drop-ins will be permitted.
- Rentals will begin at 9:00AM Mon-Friday and 8:00AM on Sat-Sun. Rentals must be complete by 10:00PM.
- Rental request must be submitted at least 48 hours in advance of the requested time and paid in full via credit card before a court assignment will be provided.
- Facility Rental Rules are subject to change at all times due to continually changing restrictions from State and Local government.
- Groups will be allotted 50 mins for activities, with a 10-minute buffer between groups to minimize cross over of people. Groups that rent space for consecutive hours do not have to leave the court between sessions.
- Courts will be assigned by Adventist HealthCare Fieldhouse staff based on the number of rentals and types of activities. Specific court requests will not be accepted or honored.
- Bathrooms will be made available and will be cleaned regularly. All guests must adhere to social distancing guidelines while in the bathrooms.
- Hand Sanitizer stations have been installed around the fieldhouse and at all restrooms.
- A Mask Relief Area has been created outside on the stadium concourse behind the Café, where individuals may go and remove their masks when needed. Social distancing must be maintained while in the Mask Relief Area. Masks must be worn prior to returning inside the building.
- **Rental Agreement forms should be completed and emailed to [reservations@mdsoccerplex.org](mailto:reservations@mdsoccerplex.org) no less than 48 hours in advance. You will receive confirmation and a court assignment no later than 24 hours in advance of your requested date and time.**

## Part One: CDC Guidelines:

- Please be vigilant in preventing the spread of the COVID-19 virus by practicing good hygiene as recommended by CDC guidelines. CDC guidelines can be found here: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>
- Please stay home if you are experiencing any signs or symptoms of COVID-19 or if you have been exposed to someone who has had signs or symptoms of COVID-19. Please see CDC guidelines for specific COVID-19 symptoms.
- Coaches and players, please check your temperature prior to leaving for scheduled practice on a Fieldhouse court. If your temperature is 100.3 degrees or higher, you are not allowed to participate in an activity on a Fieldhouse court for a minimum of 14 days.
- As per the CDC: If you are immunocompromised, the best way to prevent COVID-19 is to avoid being exposed to the virus. We strongly urge you to consider the risk that you would be taking by participating in a group practice on Fieldhouse court, as you will be putting your health at risk. Therefore, you may consider not participating in practices at this time.

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## Part Two: Court Permit Rules

- Participants may enter building within 15 mins of the start of their rental. They may not proceed to their designated court until prior renters have vacated the court. Those waiting for their rental period to start must wait in the Café area and maintain social distancing.
- No congregating in the building or outside before or after your permitted court time.
- Each player should be assigned an area on the court to place their equipment, bags, water bottles, etc. All equipment should be marked with the players name and equipment should not be shared
- All renters' **must** communicate the new court rental guidelines and rules to all players and coaches prior to rental (e.g. via virtual web call or email).
- No chairs may be taken onto the arena floor.
- All other court use rules apply.
- **All persons entering the building may be subject to a temperature check, health screening or required to complete a contact tracing form.**

## Part Three: Team Recommendations

- Strongly recommend that parents/guardians bring their own player(s) to practice and not carpool.
- Please ensure that all players and coaches report to the court dressed and ready to participate.
- Recommend having sanitizing options available for your players and coaches in addition to the dispensers installed at the Fieldhouse. This may include but is not limited to:
  - Hand sanitizer
  - Disinfectant wipes to be used to wipe down all equipment
- Recommend that each player label his/her equipment that they are using for the activity.
- We recommend that when players and coaches return home, they remove and launder their clothes and take a shower. In addition, they should sanitize any additional equipment (e.g. shoes, shin guard, pads, gloves, balls etc.) before and after training.

## **Please Note:**

**Failure to abide by Adventist HealthCare Fieldhouse Rental Rules, Guidelines, and Staff Instructions may result in forfeiture of current and future permits without refund. Individuals, including parents and guests, that fail to follow facility rules, guidelines, and staff instructions will be asked to leave.**

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Office Use Only			
Date Received		Processed By	
Renter Name		Team/Group Affiliation	
Renter Phone #		Renter Email	
Onsite Contact Name		Onsite Contact Phone #	
Activity		Total # of People Expected	
Grand Room (Max Capacity 80)		Meeting Room (Max Capacity 20)	
Requested Dates		Requested Times	
		Total Number of Hours	
		Rental Fee	\$100.00/Hour
		Total Cost	\$

**General Rental Rules**

1. No gum, spitting, tobacco or alcohol.
2. No trash left on courts, especially plastic bottles.
3. No outside food.
4. No pets allowed.
5. Only non-marking shoes may be used on the playing courts
6. Do not move or adjust **any** equipment, furniture, or technology. Please ask for assistance.

**Rental Terms**

1. **All hours have to be booked 48 hours advance.**
2. Submission of this form is not a guarantee of the rental until a confirmation email is received by the submitting party.
3. All payments, including deposits, are non-refundable and must be made by credit card at the time of reservation
4. Renters are **not** allowed on courts before their designated time and must be off the courts at the designated time.
5. Please be courteous of others-- when your time is completed, promptly leave the field of play so that the next rental can use the field. It is the responsibility of the customer to end their rental at the specified time and to utilize only the field assigned. Anyone who continues to practice or play after their time has been completed or take the field early will be billed and may forfeit their rights to future rentals at the Maryland SoccerPlex and Adventist HealthCare Fieldhouse.
6. Rentals cancelled by Maryland SoccerPlex and Adventist HealthCare Fieldhouse due to weather or other condition will be rescheduled to a later date. Check our weather hotline (301)528-1497 before arriving.
7. **Access to the rental area may not commence until the Onsite Contact or Renter as designated on this form arrives to that designated area. The rental time will not be extended due to late arrival of the renter. Minor children using the rental area must be supervised by the onsite contact/renter at all times.**

I agree to pay the total cost in full at the time of reservation. I understand that if full payment is not made at this time, the court will not be reserved. The times agreed upon in this document will be enforced. I understand that the Maryland SoccerPlex may schedule other groups and activities immediately following my rental and that it will be my responsibility to ensure the space is vacated promptly at the completion of my allotted time. If I do not vacate on time, I understand I will be charged a penalty fee of \$25 for every 10 minutes that I remain on the court. I also understand that it is my responsibility to arrive on time and to take the court at the designated time, and if we should not arrive on time, additional time will not be provided. **There are no refunds for cancellation.**

**I agree to the above conditions of the rental.**

Signature	Date

**Credit Card Information**

Card Type	Visa	MasterCard	Discover	AMEX	Amount	
Card #						
Exp Date		V-Code		Zip Code		
Name on Card						
Signature					Date	

Typed names shall constitute a signature for forms completed electronically.

EMAIL COMPLETED FORMS TO RESERVATIONS@MDSOCCERPLEX.ORG